

**BOARD OF COOPERATIVE EDUCATIONAL  
SERVICES SECOND SUPERVISORY DISTRICT  
COUNTIES OF MONROE AND ORLEANS**

Minutes of the Regular Meeting of the Board of Cooperative Educational Services, Second Supervisory District of Monroe and Orleans Counties, held on January 19, 2022 at 6:00 p.m. at the Richard E. Ten Haken Educational Services Center, Spencerport, New York 14559.

Members Present:

Dennis Laba, President	Kathleen Dillon
R. Charles Phillips	Gerald Maar
John Abbott	Michael May
Cindy Dawson	Heather Pyke

Absent:

Mark Porter

Staff Present:

Jo Anne Antonacci	Kelly Mutschler
Karen Brown, Esq.	Marijo Pearson
Tim Dobbertin	Steve Roland
Shawna Gareau-Kurtz	Dr. Michelle Ryan
Ian Hildreth	Thomas Schulte

1. Call the Meeting to Order  
The meeting was called to order by President Laba at 6:02 p.m.
2. Pledge of Allegiance
3. Agenda Modifications – There were no agenda modifications
4. Approval of Minutes  
Resolved: To Approve the Minutes of the December 15, 2021 Regular Meeting Minutes as presented.  
Moved by G. Maar, seconded by J. Abbott; passed unanimously
5. Public Interaction – There was no public interaction.
6. Financial Reports  
Resolved: To Accept the Treasurer’s Report and WinCap Report and Contractor’s report as presented  
Moved by M. May, seconded by K. Dillon; passed unanimously.
7. Board Presentation – Center for Workforce Development Director Tom Schulte updated the board on the CWD program and its budget. The board asked questions and thanked the presenter. Tom left the meeting at 6:55 p.m.
8. Old Business – None

9. New Business

1. MCSBA Legislative Breakfast Attendance – event being held in person.
2. Annual Meeting Preparations – return to full event if conditions allow.
3. Special Education Referrals – staffing shortage effect on referrals discussed.
4. Resolved: To Approve Amendment to the Precision Properties, LLC Lease  
Moved by M. May, seconded by K. Dillon passed unanimously
5. Resolved: To Accept Donation of Classroom Library Books for Exceptional Children  
Classrooms from Ms. Amanda Oxford.  
Moved by C. Phillips, seconded by J. Abbott; passed unanimously
6. Resolved: To Accept Donation of 2 mini-DA sanders, 1 vacuum DA sander, 1 orbital  
sander, 5 boxes of sandpaper from Collision Repair Education Foundation  
Moved by C. Phillips, seconded by J. Abbott; passed unanimously

10. Personnel and Staffing

1. Resolved: To Approve the Personnel and Staffing Agenda as presented  
Moved by J. Abbott, seconded by G. Maar; passed unanimously

11. Bids/Lease Purchases

Resolved: To accept the bid recommendations and awarding of the following bids and lease purchases as presented:

1. Cooperative Health and Safety Supplies Bid	
Pyramid School Products	\$8,688.50
Medco Supply	\$4,404.68
Quill	\$4,207.43
Henry Schein	\$1,387.95
AGNI Enterprise DBA Head to Heels Safety	\$392.60
2. Cooperative Custodial Supplies Bid	
Dobmeier Janitor Supply	\$46,616.67
Regional Distributors Inc.	\$38,508.00
Unipak Corp.	\$7,620.00
Hills & Markes, Inc.	\$5,745.00
Central Poly	\$5,400.00
Pyramid School Products	\$1,986.65
Corr Distributors	\$1,064.56
Quill	\$597.95
HJS Supply CO.	\$129.75

Moved by M. May, seconded by K. Dillon; passed unanimously.

12. Executive Officer's Report

District Superintendent Meetings for January, February and March are being held virtually.

District Superintendent Jo Anne Antonacci and Michael May attended the Spencerport

Board of Education meeting on January 18. Remaining component board meetings for District Superintendent attendance are Hilton, Kendall, Wheatland-Chili and Greece.

The weekly COVID update to the board has been expanded to include any classrooms who have had to temporarily move to remote learning.

A letter from District Superintendent Jo Anne Antonacci will be going out to Monroe 2-Orleans BOCES parents/guardians in January reiterating the #1 priority is in-person learning. The most up-to-date masking and cleaning protocols used in BOCES 2 buildings and classrooms. Current Monroe County Department of Health isolation/quarantine algorithms are also being communicated.

Shipments of at home tests have been delivered by the Department of Homeland Security and will be distributed to Districts on January 20, 2022.

New Ridgcrest location at 3625 Buffalo Road is open.

13. Committee Reports

1. Labor Relations Committee – SuperEval - Superintendent and School Boards Self-Evaluations
2. Legislative Committee – Legislative breakfast logistics discussed
3. Information Exchange Committee – Update Regarding State Division of Human Rights Proceedings Involving Students and Staff

14. Upcoming Meetings/Calendar Events: The various meetings for the month were listed in the agenda.

15. Other Items - None

16. Executive Session – No executive session was necessary.

17. Adjournment - At 7:15 p.m. a motion was made by K. Dillon to adjourn the meeting, seconded by J. Abbott; passed unanimously.

Respectfully submitted,

Kelly Mutschler  
Clerk of the Board